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| **JOB DESCRIPTION** |
| **DATE:**  |
| COMPANY: |  | JOB TITLE: |  SOFTWARE QUALITY ASSURANCE TESTER |
| DEPARTMENT: |  | CURRENT INCUMBENT: |  |
| DIRECT SUBORDINATES: |  | INDIRECT SUBORDINATES: |  |
| BRIEF DESCRIPTION: | The post of software quality assurance tester entails developing and executing software test plans in order to identify software problems and their causes. |
| QUALIFICATIONS & REQUIREMENTS: | * A bachelor’s degree or equivalent;
* Ability to use logic and reason to identify the strengths and weaknesses of alternative solutions;
* Ability to monitor or assess performance of yourself, other individuals, or organisations to make improvements or take corrective action.
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| COMPETENCIES: | * Attention to Detail — Job requires being careful about detail and thorough in completing work tasks.
* Analytical Thinking — Job requires analysing information and using logic to address work-related issues and problems.
* Integrity — Job requires being honest and ethical.
* Adaptability/Flexibility — Job requires being open to change (positive or negative) and to considerable variety in the workplace.
* Initiative — Job requires a willingness to take on responsibilities and challenges.
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| TASKS: | * Create or maintain databases of known test defects;
* Design test plans, scenarios, scripts, or procedures;
* Develop testing programmes that address areas such as database impacts, software scenarios, regression testing, negative testing, error or bug retests, or usability;
* Document software defects, using a bug tracking system, and report defects to software developers;
* Identify, analyse, and document problems with programme function, output, online screen, or content;
* Monitor bug resolution efforts and track successes;
* Participate in product design reviews to provide input on functional requirements, product designs, schedules, or potential problems;
* Plan test schedules or strategies in accordance with project scope or delivery dates;
* Review software documentation to ensure technical accuracy, compliance, or completeness, or to mitigate risks;
* Test system modifications to prepare for implementation.
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| LINES OF COMMUNICATION: | SPECIFY |
| WORKING CONDITIONS: |  Indicate whether the position is half time or full time. List any unique working conditions such as hours etc. |
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| SIGNATORIES: |  |
|  | NAME: | DATE: | SIGNATURE: |
| INCUMBENT: |  |  |  |
| LINE MANAGER: |  |  |  |
| HR MANAGER: |  |  |  |