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| **JOB DESCRIPTION** |
| **DATE:**  |
| COMPANY: |  | JOB TITLE: | REGISTERED NURSE |
| DEPARTMENT: |  | CURRENT INCUMBENT: |  |
| DIRECT SUBORDINATES: |  | INDIRECT SUBORDINATES: |  |
| BRIEF DESCRIPTION: | The post of registered nurse entails assessing patient health problems and needs, developing and implementing nursing care plans, and maintaining medical records. It also consists of administering nursing care to ill, injured, convalescent, or disabled patients, and advising patients on health maintenance and disease prevention or providing case management. |
| QUALIFICATIONS & REQUIREMENTS: | * Require training in vocational schools or an associate's degree;
* Ability to be aware of others' reactions and understanding why they react as they do;
* Ability to give full attention to what other people are saying, to adjust actions *in re*lation to others' actions, and to use logic and reasoning to identify the strengths and weaknesses of alternative solutions.
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| COMPETENCIES: | * Concern for Others — Job requires being sensitive to others' needs and feelings and being understanding and helpful on the job.
* Integrity — Job requires being honest and ethical.
* Dependability — Job requires being reliable, responsible, and dependable, and fulfilling obligations.
* Stress Tolerance — Job requires accepting criticism and dealing calmly and effectively with high-stress situations.
* Self Control — Job requires maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behaviour, even in very difficult situations.
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| TASKS: | * Consult and coordinate with health care team members to assess, plan, implement and evaluate patient care plans;
* Direct and supervise less-skilled nursing or health care personnel or supervise a particular unit;
* Instruct individuals, families and other groups on topics such as health education, disease prevention and childbirth, and develop health improvement programs;
* Maintain accurate, detailed reports and records;
* Modify patient treatment plans as indicated by patients' responses and conditions;
* Monitor all aspects of patient care, including diet and physical activity;
* Monitor, record and report symptoms and changes in patients' conditions;
* Order, interpret, and evaluate diagnostic tests to identify and assess patient's condition;
* Prepare patients for, and assist with, examinations and treatments;
* Record patients' medical information and vital signs.
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| LINES OF COMMUNICATION: | SPECIFY |
| WORKING CONDITIONS: |  Indicate whether the position is half time or full time. List any unique working conditions such as hours etc. |
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| SIGNATORIES: |  |
|  | NAME: | DATE: | SIGNATURE: |
| INCUMBENT: |  |  |  |
| LINE MANAGER: |  |  |  |
| HR MANAGER: |  |  |  |