[DATE]

Carrier Name

Address

Address2

City, State/Province

Zip/Postal Code

**RE: NOTICE TO STOP GOODS IN TRANSIT**

Dear [CONTACT NAME],

You have certain goods in transit shipped by us and scheduled for delivery to:

[COMPANY]

[ADDRESS]

[ADDRESS L2]

[CITY, STATE/PROVINCE]

[ZIP/POSTAL CODE]

[A copy/Copies] of our shipping documents [NUMBER/S] are enclosed.

You are hereby instructed to stop the transit of these goods, do not make the delivery to the consignee, and to please return the goods to us. We agree to pay the freight charges for their return.

No negotiable bill of lading or document of title has been delivered to our customer [CONSIGNEE].

Kind Regards,

[YOUR NAME]

[YOUR TITLE]

[YOUR PHONE NUMBER]

[YOUREMAIL@YOURCOMPANY.COM]