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| **JOB DESCRIPTION** |
| **DATE:**  |
| COMPANY: |  | JOB TITLE: | HAIRDRESSER  |
| DEPARTMENT: |  | CURRENT INCUMBENT: |  |
| DIRECT SUBORDINATES: |  | INDIRECT SUBORDINATES: |  |
| BRIEF DESCRIPTION: | The post of a hairdresser consists of providing beauty services, such as shampooing, cutting, colouring, and styling hair, and massaging and treating scalp. |
| QUALIFICATIONS & REQUIREMENTS: | * Training in vocational schools or a college degree;
* Ability to give full attention to what other people are saying, to actively look for ways to help people, and to adjust actions *in re*lation to others’ actions.
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| COMPETENCIES: | * Cooperation — Job requires being pleasant with others on the job and displaying a good-natured, cooperative attitude.
* Attention to Detail — Job requires being careful about detail and thorough in completing work tasks.
* Integrity — Job requires being honest and ethical.
* Self Control — Job requires maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behaviour, even in very difficult situations.
* Dependability — Job requires being reliable, responsible, and dependable, and fulfilling obligations.
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| TASKS: | * Analyse clients' hair and other physical features to determine and suggest hairstyles;
* Bleach, dye, or tint hair, using applicator or brush;
* Cut, trim and shape hair or hairpieces, based on customers' instructions, hair type and facial features, using clippers, scissors, trimmers and razors;
* Demonstrate and sell hair care products;
* Develop new styles and techniques;
* Keep work stations clean and sanitise tools such as scissors and combs;
* Operate cash registers to receive payments from patrons;
* Schedule client appointments;
* Shampoo, rinse, condition and dry hair and scalp or hairpieces with water, liquid soap, or other solutions;
* Update and maintain customer information records, such as beauty services provided.
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| LINES OF COMMUNICATION: | SPECIFY |
| WORKING CONDITIONS: |  Indicate whether the position is half time or full time. List any unique working conditions such as hours etc. |
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| SIGNATORIES: |  |
|  | NAME: | DATE: | SIGNATURE: |
| INCUMBENT: |  |  |  |
| LINE MANAGER: |  |  |  |
| HR MANAGER: |  |  |  |