BUSINESS CONSULTANT AGREEMENT

The effective date of this Business Consultant Agreement ("Agreement") is [DATE],

**BETWEEN: [CONSULTANT NAME]** (the "Consultant"), an individual residing at [ADDRESS] OR a company organised and enduring under the laws of the [STATE/PROVINCE] of [COUNTRY], with its head office located at:

  [COMPLETE ADDRESS of CONSULTANT]

**AND: [YOUR COMPANY NAME]** (the "Company"), a company organised and enduring under the laws of the [STATE/PROVINCE] of [COUNTRY], with its registered head office located at:

 [COMPLETE ADDRESS of YOUR COMPANY]

In consideration of the terms within this agreement, the parties agree as follows:

1. **CONSULTATION SERVICES**

The Company employs the consultant to perform the following services in accordance with the terms and conditions set in this agreement: The consultant will liaise with the employees and officers of the company concerning matters relating to the management and organisation of the company, the terms and conditions of employment, their financial policies and generally any matter arising out of the business affairs of the company.

1. **TERMS OF AGREEMENT**

This agreement will commence on [DATE] and will expire on [DATE]. Either party is entitled to cancel this agreement with [NUMBER] days notice to the other party in writing, by certified mail or personal delivery.

1. **TIME DEVOTED BY CONSULTANT**

It is projected the consultant will spend approximately [HOURS] in fulfilling its obligations under this contract. The daily amount of time spent will vary from day to day or week to week. Despite this, the consultant will devote a minimum of [HOURS] per month to its duties in accordance with this agreement.

1. **LOCATION WHERE SERVICES WILL BE PERFORMED**

The consultant will perform the services in accordance with this contract at a location of their choosing. In addition, the consultant will perform services where ever necessary to perform the services in accordance with this agreement.

1. **PAYMENT TO CONSULTANT**

The consultant will be paid a set amount of [RATE PER HOUR/DAY] per hour/day for any work completed in accordance with this agreement. However, the consultant will be paid a minimum amount of [CURRENCY AMOUNT] per month regardless of the amount of time spent in accordance with this agreement. The consultant will submit an itemised billing statement which will reflect the number of hours spent on any services rendered and the the company will pay said statement to the consultant within [NUMBER] days of receipt of statement.

1. **INDEPENDENT CONTRACTOR**

It is agreed by both parties that the consultant will act as an independent contractor under this contract. Accordingly, the consultant shall be responsible for the payment of all income taxes to SARS, as well as any business license fees that may be required.

1. **CONFIDENTIAL INFORMATION**

The consultant agrees that any and all company information that is received by the consultant during and in accordance with this contract, will be treated as confidential and will not be revealed to any other person, company or entity.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

COMPANY CONSULTANT

Authorised Signature Authorised Signature

Print Name and Title Print Name and Title