|  |  |  |
| --- | --- | --- |
| **CATEGORY** | **RATE /10** | **COMMENTS** |
| **GENERAL APPEARANCE** |  |  |
| **Engine** |  |  |
|  Belts |  |  |
|  Cleanliness |  |  |
|  Emissions test |  |  |
|  Hoses |  |  |
|  Oil |  |  |
|  Radiator coolant |  |  |
|  Transmission fluid |  |  |
| **Exterior** |  |  |
|  Body rust |  |  |
|  Condition of paint |  |  |
|  Dents |  |  |
|  Missing or broken parts |  |  |
|  Scrapes |  |  |
| **Interior** |  |  |
|  Bonnet release (if applicable) |  |  |
|  Dashboard |  |  |
|  Emergency brake |  |  |
|  Accelerator-brake-clutch pedals |  |  |
|  Gauges |  |  |
|  Head-liner |  |  |
|  Mirrors |  |  |
|  Odometer kilometrage |  |  |
|  Operation of doors |  |  |
|  Operation of windows |  |  |
|  Rugs and mats |  |  |
|  Seat-belts |  |  |
|  Seats |  |  |
|  Sun-roof |  |  |
|  Sun visors |  |  |
| **Boot**  |  |  |
|  Floor covering |  |  |
|  Rust/holes |  |  |
|  Spare tyre |  |  |
| **Underneath Vehicle** |  |  |
|  Exhaust pipe |  |  |
|  Floor-boards |  |  |
|  Shock absorbers/struts |  |  |
|  Tyre tread |  |  |

**CHECKLIST FOR EVALUATING USED VEHICLES**

|  |  |  |
| --- | --- | --- |
| **CATEGORY** | **RATE /10** | **COMMENTS** |
| **IN THE DRIVER’S SEAT** |  |  |
|  |  |  |
|  Air conditioning |  |  |
|  Brakes |  |  |
|  Front and rear defrost |  |  |
|  Gauges/warning lights |  |  |
|  Battery |  |  |
|  Fuel |  |  |
|  Oil pressure |  |  |
|  Temperature |  |  |
|  Headlights |  |  |
|  Heater and heater fan |  |  |
|  Motor idle |  |  |
|  Power windows/mirrors |  |  |
|  Radio/cassette/CD |  |  |
|  Seat-belts |  |  |
|  Seat movement control |  |  |
|  Speedometer |  |  |
|  Steering wheel adjustment |  |  |
|  Tachometer |  |  |
|  Turn signals |  |  |
|  |  |  |
| **DURING THE TEST DRIVE** |  |  |
|  |  |  |
|  Cruise control |  |  |
|  Odometer/speedometer |  |  |
|  Smoothness of acceleration |  |  |
|  Tachometer operation |  |  |
|  Temperature gauge/light |  |  |
|  Tyre noises |  |  |
|  Wheel alignment |  |  |
|   |  |  |
| **OTHER** |  |  |
|  |  |  |
| Availability of warranty coverage |  |  |
|   |  |  |