**BOARD RESOLUTION OF [YOUR COMPANY NAME]**

***IN RE*COGNITION AND DEEP APPRECIATION OF DISTINGUISHED SERVICE BY**

**[NAME]**

**DULY PASSED ON [DATE]**

# *IN RE*COGNITION AND PROFOUND APPRECIATION OF DISTINGUISHED SERVICE BY [NAME]

WHEREAS [NAME] has always been mindful of the interests of [DETAILS] and [HE/SHE] has worked tirelessly to advance the [DETAILS];

WHEREAS [NAME] has provided outstanding leadership and guidance to [CAUSE]; and

WHEREAS [NAME] faithfully and with honour, integrity and great distinction served as [TITLE] of [YOUR COMPANY NAME] for over [NUMBER] years;

RESOLVED that [YOUR COMPANY NAME] Board of Directors formally acknowledges and extends its profound appreciation to [NAME] for [HIS/HER] many years of service to [YOUR COMPANY NAME] and to the cause of [DETAILS]. As a token of its appreciation, [YOUR COMPANY NAME] will provide [DETAILS].  
  
RESOLVED FURTHER that the officers of [YOUR COMPANY NAME] are, and each acting alone is, hereby authorised and directed to take such further action as may be essential, appropriate or advisable to implement this resolution and amendment and any such prior actions are hereby ratified; and

We, the undersigned, hereby certify that [YOUR COMPANY NAME] is comprised [NUMBER] members, of whom [NUMBER], constituting *a quo*rum, were present at a meeting duly and regularly called, noticed, convened and held this [DAY] day of [MONTH, YEAR], and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of [NUMBER] members, and opposed by [NUMBER] members, and that said Resolution has been duly recorded in the Minute Book and is in full force and effect.

[DIRECTOR]

[DIRECTOR]

[DIRECTOR]