April 20, 2010

Contact Name

Address

Address2

City, State/Province

Zip/Postal Code

**OBJECT: AUTHORIZATION TO RELEASE ACCOUNT INFORMATION TO FINANCIAL ADVISER**

Dear [CONTACT NAME],

This letter is to acknowledge that you are hereby authorized to release to [NAME OF INDIVIDUAL OR COMPANY] all banking information requested by [HIM / HER / IT] relating to our Account No. [ACCOUNT NUMBER]. To ensure efficiency, we will also give [YOUR NAME] as a reference to the abovementioned [INDIVIDUAL OR COMPANY].

We thank you in advance for your cooperation. Should you have any question, please do not hesitate to contact me.

Sincerely,

[YOUR NAME]

[YOUR TITLE]

[YOUR PHONE NUMBER]

[YOUREMAIL@YOURCOMPANY.COM]