[DATE]

Contact Name

Address

Address2

City/Province

Postal Code

**RE: ASSIGNMENT NOTICE TO ACCOUNT DEBTOR**

Dear [DEBTOR NAME],

We are notifying you that on [DATE], [CREDITOR NAME], of COMPLETE ADDRESS], did assign all of their rights as a secured party under the original Financing Statement, the date of which is [DATE], file number [FILE NO.], filed on [DATE], at [PLACE OF FILING], to [NAME OF ASSIGNEE], of [COMPLETE ADDRESS].  
  
A statement of the aforemetioned assignment has been filed at [PLACE OF FILING], on [DATE], bearing file number [FILE NO.].  
  
We are informinh you that from [DATE], your [MONTHLY OR OTHER] payments of [AMOUNT] are to be made directly to [NAME OF ASSIGNEE] at [COMPLETE ADDRESS].

Kind regards,

[NAME]

[TITLE]

[COMNTACT NUMBER]

[COMPANY EMAIL]